

## City of Chilliwack

### Bylaw No. 2721

#### **A bylaw for regulating the inspection and testing of fire protection equipment**

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WHEREAS Section 653 of the *Local Government Act* authorizes Council, by Bylaw, to regulate businesses, business activities and persons engaged in business;

AND WHEREAS Council may, by bylaw, deal with matters within the scope of the *Fire Services Act* and the regulations made under it;

NOW THEREFORE the Council of the City of Chilliwack in open meeting assembled, enacts as follows:

1. This bylaw may be cited as **“Fire Protection Equipment Inspection and Testing Bylaw 2000, No. 2721”**.

#### **INTERPRETATION**

2. In this bylaw:

“acceptable” means acceptable to ASTTBC and the Authority Having Jurisdiction;

“Act” means the *Local Government Act*, R.S.B.C., 1996, Chapter 323, as amended;

“ASTTBC” means Applied Science Technologists and Technicians of B.C., which is a self-governing, professional association pursuant to the *Applied Science Technologists and Technicians Act*, R.S.B.C., 1996, Chapter 15;

“Authority Having Jurisdiction” means the person appointed by Council as the Fire Chief and any other person authorized by Council to exercise some or all the Fire Chief’s power as a Local Assistant;

“City” means the City of Chilliwack;

“Council” means the elected Council of the City of Chilliwack;

“Fire Protection Equipment” shall include and mean but not be limited to fire alarm systems, automatic sprinkler systems, special extinguishing systems, portable extinguishers, water supplies for fire protection, standpipe and hose systems, fixed pipe fire suppression systems in commercial kitchen exhaust systems, smoke control measures and emergency power installations;

“Fire Protection Technician” means a person certified by ASTTBC to inspect and test Fire Protection Equipment and, for inspecting and testing of fire alarm systems and emergency power installations said person must be a registered electrical contractor; (AB #2738)

“Hotel” includes

- a) an apartment house;
- b) a residential condominium building, as defined in the *Strata Property Act*, that has:

- i) two or more levels of strata lots; and,
- ii) one or more corridors that are common property, and
- c) a boarding house, lodging house, club or any other building, except a private dwelling, where lodging is provided.

“Local Assistant” means a local assistant as identified in Section 6 of the *Fire Services Act*;

“Public Building” includes a factory within the meaning of the *Workplace Act*, a warehouse, store, mill, school, hospital, theatre, public hall, office building and any other building other than a private dwelling house.

## **REGULATIONS**

- 3. All fire protection equipment in hotels and public buildings within the boundaries of the City shall be inspected and tested by a Fire Protection Technician in accordance with the requirements of the *Fire Services Act* and the regulations made under it.
- 4. Where a Fire Protection Technician has inspected or tested Fire Protection Equipment pursuant to Section 3 of this bylaw, the Fire Protection Technician shall label the equipment and maintain records as per Schedules “A” and “B”.
- 5. No person shall undertake or inspect any Fire Protection Equipment in Hotels or Public Buildings within the boundaries of the City, unless that person, at the time of undertaking the inspection or testing, is a Fire Protection Technician.

## **OFFENCE AND PENALTY**

- 6. Every person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this bylaw, or who does any act or thing or omits any act or thing thus violating any of the provisions of this bylaw, shall be deemed to have committed an offence, and upon a summary conviction is liable to imprisonment for a term of not more than six (6) months or to a fine of not more than Two thousand dollars (\$2,000.00) or to both fine and imprisonment.

## **SEVERABILITY**

- 7. If any portion of this Bylaw is held invalid by a Court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

## **EFFECTIVE DATE**

- 8. This Bylaw shall come into effect on February 1, 2001.

“Fire Protection Equipment Inspection and Testing Bylaw 2000, No. 2721” adopted on the 16<sup>th</sup> day of October, 2000.

Amendment Bylaw No. 2738 adopted on the 15<sup>th</sup> day of January, 2001.

“Clint Hames”

Mayor

“D.W. Hampson”

Clerk

## Schedule “A”

### “Fire Protection Equipment Inspection and Testing Bylaw 2000, No. 2721”


#### TAG, REPORTS AND OWNERS LOG FOR FIRE TEST AND INSPECTIONS

This is the **Standard Tag** required for fire protection tests and inspections. The Tag contains all the vital information required and is designed to the **MINIMUM SIZE** allowed. The size may be increased to suit your needs.

Space is provided at the top for the test/inspection company name, logo, address, phone and FAX (required information). This sheet is ready to take to your printers. The printer can add company information and print.

**TIPS FOR TAG USE.** Space is provided for the Technician to tick off work done. When tested/inspected, this column should be ticked for the appropriate equipment. **IF** additional work is required, the Technician should tick the ‘**Additional Work Req’d**’ as well as the ‘**See Log and Report**’ columns. The Serial Number of the equipment must be noted and Next Service Date written on Tag. The Tag has the months and year at the bottom. The Technician will punch out the month in which the test/inspection is done or date the Tag under the Stamp. After all work is completed the Technician will stamp the Tag and sign/initial over the Stamp.

**TEST/INSPECTION REPORT.** After each test/inspection the technician will complete and leave with the owner or the owner agent, eg. building manager, a copy of the Test/Inspection Reports. The Technician will retain one copy of the Report for the test/inspection companies records. The Technician should remind the owner to place the Report on file on site at the building. **NOTE** that Test/Inspection Reports are to be on location in a single location, preferably in a 3 ring binder at each building and not stored at some other location.

		FIRE PROTECTION SYSTEMS		TESTED/INSPECTED	ADDITIONAL WORK REQ'D	SEE LOG & REPORT
		RECORD				
FIRE ALARMS SYSTEM						
SMOKE CONTROL SYSTEM						
EMERGENCY LIGHTING SYSTEM						
SPRINKLER SYSTEM						
STANDPIPE SYSTEM						
FIRE PUMP						
PORTABLE FIRE EXTINGUISHERS						
SPECIAL FIRE SUPPRESSION SYSTEMS						
TECHNICIAN STAMP		SER. #		NEXT SERVICE DUE ON OR BEFORE		
				Y M D		
				DO NOT REMOVE THIS TAG UNTIL NEW TAG IS APPLIED		
				J F M A M J J A S O N D		
				1999 2000 2001		

**Schedule “B”**

**“Fire Protection Equipment Inspection and Testing Bylaw 2000, No. 2721”**

**TAG AND REPORTS FOR KITCHEN EXHAUST CLEANING**

This is the **Standard Tag** required for inspections, tests and cleaning of Kitchen Exhaust Systems. The Tag contains all the vital information required and is designed to the **MINIMUM SIZE** allowed. The size may be increased to suit your needs. Space is provided at the top for the test/inspection company name, logo, address, phone and FAX (required information). The Tag below is ready for the fire protection service company to take to the printers. The printer can add company information and print.

**TIPS FOR TAG USE.** The Technician will tick or punch out the appropriate columns indicating the work done (**Inspected, Tested** and/or **Cleaned**) on various parts of the System. If additional work is required, the Technician will so note in the **Work Req’d** column and also the column marked **See Log Book** (the book maintained by the owner or owner’s agent). **Work Req’d** relates to areas left uncleaned due to inaccessibility or other reasons and/or access panels need to be installed to provide access to parts of the System. The **Next Service Date** must be noted. The Tag has the months and year at the bottom. The Technician will punch out the month in which the test/inspection is done or date the Tag under the Stamp. After all work is completed the Technician will stamp the Tag and sign/initial over the Stamp.

**TEST/INSPECTION REPORT.** After each test/inspection the Technician will complete and leave with the owner or the owners agent, eg. building manager, a copy of the Test/Inspection Reports. The Technician will retain one copy of the Report for the test/inspection companies records. The Technician should remind the owner to place the Report on file on site at the building. The owner should retain all reports in a 3 ring binder at each building and not stored at some other location.

KITCHEN EXHAUST INSPECTION / CLEANING					TECHNICIAN STAMP	NEXT CLEANING DUE ON OR BEFORE Y M D	J F M A M J J A S O N D 1999 2000 2001
INSPECTED FOR CLEANING	CLEANED	OPERATING	WORK REQ'D	SEE REPORT			
HOODS							
VENTS/OUT							
FANS							
OTHER							