

**CITY  
OF  
CHILLIWACK**



**LOCAL AREA SERVICE  
PETITION REQUIREMENTS**

---

\* \* \* \* \*

The City of Chilliwack Corporate Services Department will provide assistance in preparing the proposed petition for compliance with the *Community Charter*.

\* \* \* \* \*

---

# LOCAL AREA SERVICE PETITION REQUIREMENTS

---

## Community Charter – Section 210

- ▶ Provides for owners of parcels that would be subject to the local service tax to petition City Council to undertake a local area service that Council considers to be a particular benefit to part of the municipality. The following may be considered to be a local area service:
  - establishing and opening a street;
  - opening, widening, extending, grading, paving, altering the grade of, diverting or improving a street, including retaining walls incidental to it;
  - constructing a bridge as part of a street;
  - constructing, enlarging or extending a sewer or water system;
  - constructing a curbing or a sidewalk in, on or along a street, including retaining walls incidental to it;
  - constructing a boulevard where part of a street has been set apart for the purpose of a boulevard;
  - sodding a part of a boulevard or street and planting trees, shrubs and plants on and in a boulevard or street;
  - acquiring, establishing, laying out or improving
    - (i) park or square having an area of not more than 1 hectare, or
    - (ii) a public drive;
  - constructing retaining walls, dikes or breakwaters along the shore of a sea or lake or the banks of a river;
  - constructing and erecting on a street necessary equipment, wires and works, including standards and underground conduits, to supply public lighting for the street;
  - constructing a conduit for wires or pipes along a street;
  - other services that may be considered to provide particular benefit to part of the City.

## Community Charter – Section 211

- ▶ Should a petition be received and approved in compliance with the *Community Charter*, Council must adopt a bylaw to establish a local area service.

## Community Charter – Section 212

### *Requirements for Petition to Council for a Local Service:*

- ▶ A petition must be signed by the owners of at least 50% of the parcels that would be subject to the local service tax.
- ▶ The persons signing must be the owners of the parcels that in total represent at least 50% of the assessed value of land and improvements that would be subject to the local service tax.
- ▶ Each page of the petition must include the following:
  - description of the service in general terms;
  - the boundaries of the local service area;
  - an estimate of the costs of the service; and
  - the total amount proposed to be borrowed, terms and proposed methods of cost recovery and proportions of costs to be recovered by local service tax or general municipal tax.
- ▶ For a property owned by two or more persons the petition must be signed by a majority of owners.
- ▶ Once a petition has been certified by the City Clerk, no names may be removed or added to the petition.